



TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31 MARCH 2022**

CONTENTS

	Page
Chair's report	1
Trustees' annual report	2 - 9
Independent examiner's report	10
Statement of financial activities	11
Balance sheet	12
Notes to the financial statements	13 – 20

The Family Haven is a charitable company, limited by guarantee
Registered in England. Company No. 4247872
Registered as a Charity in England and Wales No. 1088622
31 Spa Road, Gloucester, GL1 1UY.
www.thefamilyhaven.com



THE FAMILY HAVEN
CHAIR'S REPORT
YEAR ENDED 31 MARCH 2022

CHAIR'S STATEMENT

Over the past year, COVID-19 restrictions have eased, and this has allowed the centre to fully operate, allowing the staff do what they do well, supporting our clients.

Throughout the year we have received some very heart-warming testimonies from our clients. These highlight their gratitude to the staff and how the centre has changed their lives and those of their families. This demonstrates how valuable our charity is to the local community of Gloucester and how our services truly make a positive impact on people's lives.

I have felt immensely proud of all the staff at the Family Haven; they go above and beyond their daily duties to ensure their clients receive the best service possible. Their work ethic is what makes the Family Haven such a special place. I truly thank them all for their continued hard work and commitment. I am very humbled to be associated with such a fantastic team.

We have welcomed two new trustees to the board, Gill and Hannah. They both have joined the team with a wealth of experience and knowledge, which helps diversify the development and growth of The Family Haven, helping it to become a centre of excellence it truly is.

It is easy to forget the personal sacrifices trustees make to support the Family Haven. The sacrifices to their time and time spent with their own families to allow this fantastic charity to blossom to what it is today. I also like to take this opportunity to say a massive thank you to the board. It astonishes me how they work full time and still they are able to commit time to the Family Haven.

Like other small charities, we could potentially face a difficult time ahead. Financially we are in a stable position, however we do acknowledge funding could be impacted over the next twelve months. There is the unfortunate situation happening in Ukraine and the recent economic pressures currently happening in the United Kingdom. Our services could not be any more relevant than now.

We have various projects in the pipeline, we have our "Green" initiative, where focus is being drawn on recycling and reducing our carbon footprint. This is not only good for the centre but also for the local environmental impacts and, obviously, for the planet.

We are also making improvements to the security at the centre, improving lighting, making the centre an even safer space for everyone who attends the centre: staff, clients, volunteers, trustees or guests of The Family Haven.

We have two very big enhancements planned for the centre over the next 12 months. The first of these is a wellbeing centre (within the Family Haven) where new baby massage classes will be run. We will also be developing space for an information technology suite, where clients will be able to develop or learn new skills which will help them not only for job enrolment but also for their day-to-day home lives. The Family Haven is transitioning to a new chapter and without the generosity of donors we would not be able to develop our services for the modern world and to support the people of Gloucestershire.

Ryan Miessner
10 August 2022

THE FAMILY HAVEN
TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2022
(including the directors' report)

The trustees present their report and the unaudited financial statements for the year ended 31 March 2022. Included within the trustees' report is the directors' report as required by company law. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

1. REFERENCE AND ADMINISTRATIVE DETAILS

Company number: 4247872
Registered charity number: 1088622

Address and Registered Office 31 Spa Road
Gloucester
GL1 1UY

Trustees:
Chair Ryan Miessner
Treasurer Gerald Holyhead
Other trustees: John Orchard
Asya Pandor
Alistair Holyhead
Gillian Hewlett
Hannah Layton (appointed 16/03/22, resigned 19/10/22)

Trustees are also directors for the purposes of company law.

Company Secretary Gerald Holyhead

Day Centre Manager Lucy Pearce

Nursery Manager Helen Jackson

Bankers CAF Bank Ltd.
25 Kings Hill Avenue,
Kings Hill,
West Malling,
Kent
ME19 4JQ

Independent examiner Patrick Morrello ACA
Third Sector Accountancy Limited
Holyoake House
Hanover Street
Manchester
M60 0AS

2. STRUCTURE, MANAGEMENT AND GOVERNANCE

Nature of Governing Document

The Family Haven is a private registered charitable company limited by guarantee, with no share capital, incorporated on 6 July 2001 and governed by its Memorandum and Articles of association.

Members

Each member undertakes to pay an amount not exceeding £1.00 towards liabilities in the event of the charity being dissolved.

There are three classes of members as follows:

- Trustees (currently 7)
- Honorary members (currently 1)
- Subscribing members (currently 11)

Management

The policies and general management of the affairs of the Family Haven are directed by Trustees, one third of who retire each year by rotation, but are eligible for re-election. Trustees meet each month.

The day-to-day management of The Family Haven is carried out by the managers of the Day Centre and the Nursery.

The Trustees affirm their maintenance of and commitment to safeguarding children, health and safety and anti-bullying policies.

Recruitment and Appointment of Trustees

Trustees are recruited with a view to diversity, sound experience in a related field or professional expertise in a relevant area. Advertisements are regularly placed with agencies who specialise in the identification of suitable candidates.

Such candidates are given first-hand experience of the work of the Family Haven, interviewed by two existing Trustees and, if appropriate, are invited to a Trustees' meeting. Appointment is then conditional on the approval of the Trustees generally.

Trustees have fully documented Job Descriptions and are provided with a regularly updated governance manual which covers such matters as legal form and charity status, trustees job descriptions, conflict of interest policy, anti-fraud policy and delegated authority.

Governance

The Family Haven is committed to abiding by the seven principles of good governance as set out in the Charity Governance Code for smaller charities developed by the Charity Governance Code Steering Group.

Risk Policy

Trustees place a high priority on risk management. Risks identified are categorised as follows:

- Strategic and Governance
- Management and staff
- Operational
- Financial

It is the policy of the Trustees to review all risks on at least an annual basis. Each review seeks to establish that all risks are documented and that steps to mitigate such risks are established and executed. As a result of this process, the Trustees are satisfied that residual risks are minimal.

3. OBJECTS, AIMS AND ACTIVITIES

The Trustees confirm that they have referred to the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

Objects

The Family Haven formal objects are to relieve poverty and distress of persons in the Gloucester area who by virtue of their social and economic circumstances are in need.

Mission

The Family Haven's mission is to help and support vulnerable families with pre-school children in Gloucestershire, particularly the hard-to-reach and those living in unsuitable accommodation. To achieve this, we will provide a warm and caring environment where both assistance and encouragement are available to enable parents and children to flourish.

Aims and objectives

The Trustees have set the following aims in respect of the defined target group in order to advance its mission:

- 1 To empower families to take a greater responsibility for their own well-being.
- 2 To broaden life experiences.
- 3 To improve health, including mental health and self-worth of parents and children.
- 4 To improve opportunities for pre-school children.
- 5 To encourage development of new skills for parents and children.
- 6 To encourage mutual support amongst the families.
- 7 To improve parenting skills.
- 8 To enable parents and children to maintain a nutritious diet.

Activities and strategy

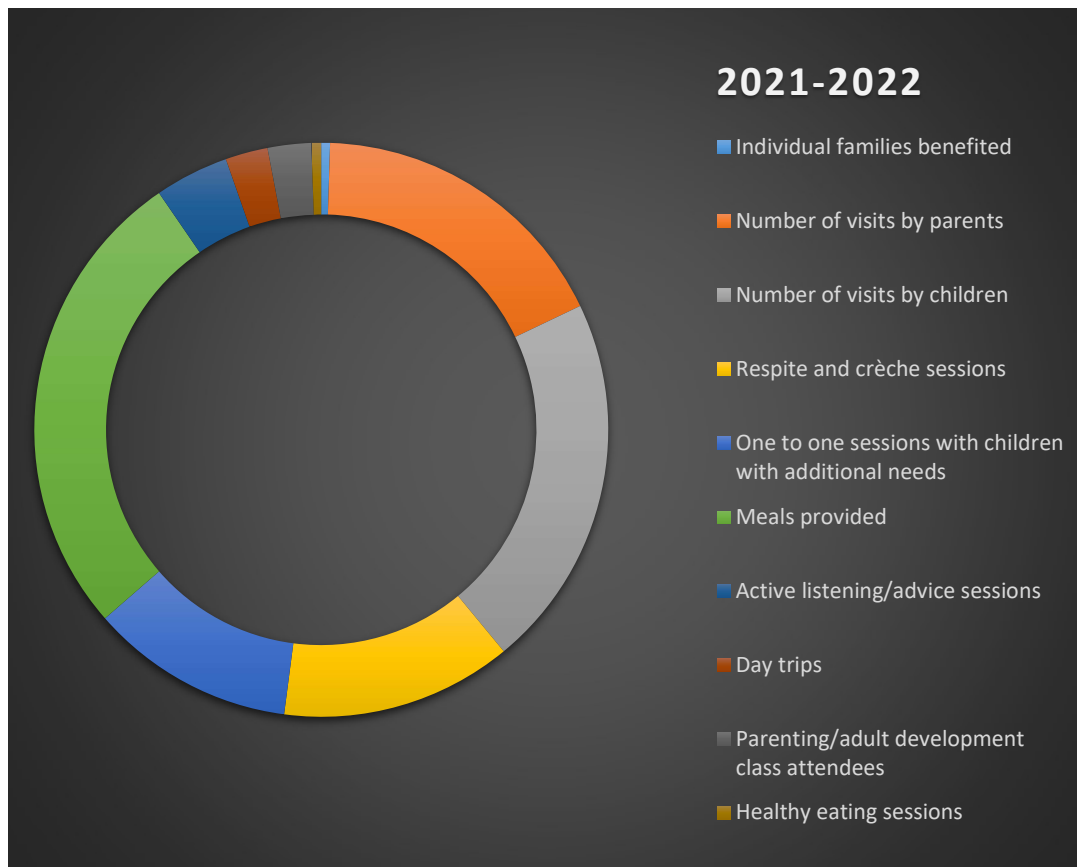
In general, the aims of The Family Haven are addressed by providing a day centre at 31 Spa Road, Gloucester. The centre is open from 9.30 am to 4.00 pm Monday to Friday for parents and their children, as well as children with particular needs. The day centre provides cooked midday meals, washing and laundry facilities, a crèche, nursery and play area, rest facilities and basic welfare advice.

Each of the specific aims is addressed by a series of specific activities, designed to bring out the desired result. Targets are then set by the management in respect of each activity and are approved by the Trustees.

4. ACHIEVEMENT AND PERFORMANCE

Our Impact in 2021/22

Over the past year, the Family Haven has continued to respond to the Covid-19 pandemic and support vulnerable families in Gloucestershire who have struggled through the crisis. In 2021/22, we supported **45** families made up of **75** adults and **98** children. Below we celebrate our achievements and look forward to the future.



	2021-22	2020-21
Individual families benefited	45	52
Number of visits by parents	1,583	920
Number of visits by children	1,923	923
Respite and crèche sessions	1,186	1,111
One to one sessions with children with additional needs	1,048	792
Meals provided	2,444	1,086
Active listening/advice sessions	378	424
Day trips	218	0
Parenting/adult development class attendees	223	642
Healthy eating sessions	50	39

Some of our other achievements this year include:

- **5** parents secured suitable housing.
- **20** parents were able to attend work part time.
- **17** parents were able to undertake training.
- **3** parents were able to volunteer.

We are also happy to report that our latest Environmental Health, Food Hygiene inspection resulted in us once again being awarded a rating of 5 (the highest possible rating).

Increasing our visits

Despite the restrictions still being in place earlier in the year we have managed to increase the number of visits from last year and have provided more crèche and respite sessions as well as 1-1 sessions for children with additional needs. More families were able to come in to the centre and work through their problems and concerns face-to-face on a more frequent basis. This resulted in us making fewer phone calls and running fewer separate active listening sessions. Active listening, parenting and personal development sessions were undertaken during these face to face meetings responding to the needs of our clients as they arose. Being more accessible than they were in the pandemic, improved engagement from parents in these sessions.

Parenting and healthy eating sessions

Our programme of personal development classes and workshops cover a wide variety of topics. Since Covid 19, indications suggest that the pandemic (and measures taken to control it such as lockdowns and social distancing) will have a significant impact on mental health so we have also tried to reflect this in the topics we've covered. For instance, we ran wellbeing sessions with our parents at the day centre. Studies show a significant increase in health, happiness and feeling of connection to nature when mindfulness is used. The aim of these sessions was to reduce the stress levels of the parents, helping them to feel more relaxed, calmer and less stressed.

We also ran healthy eating sessions including advice on how to reduce overall food costs. This included information on how to read the labels to make healthier lunchboxes, how parents can make cheaper versions on snacks and how to look for hidden sugars in food. The parents benefited from understanding what is in food, helping them to make healthier choices for their child.

Day trips

We had three outings this year as well as a Christmas and Eid party. This was a perfect opportunity to come together in a Covid secure way, which was a huge benefit to the families after the lockdown and its restrictions.

After having no visits last year, we also visited two farm parks and a beach this year. For some of our families and children this was the first time they had ever been. This was a welcome distraction from all of the turmoil of the previous year and a small piece of normality for the adults and their children.

“At Christmas, the children have a visit from Santa, which is amazing as Santa visits can be very expensive. We receive gifts as a family too which we are so grateful for. We also go on day trips out and we very lucky to go to the beach, which was my son’s first time going to the seaside. We have also been to Roves farm which my children loved!”

Developing our Outreach work

Our Outreach project resumed in September and we are pleased to be offering additional support to those in the community. The aim of the Outreach project is to reach hard-to-reach families who may not know about The Family Haven and the services offered to help them to a brighter future. Gail, our Family Support worker has been attending a mother and toddler group every week at a School and also running a personal development session once a month with the families who attend. The intention of the project is to increase the number of families we are helping as well as demonstrating the impact of the outreach project. Gail has also been busy visiting other organisations and groups in the hope to expand our reach further.

Delivery of new projects

We have developed two new projects this year including a Breakfast Club and a home maintenance project. The Breakfast Club was successfully launched in January following a successful Crowdfunder through the Aviva Community Fund. Between January and March, we provided 183 breakfasts to families who otherwise may not have eaten a healthy breakfast before attending The Family Haven. We also received funding from HSBC to support a new home new home management programme this year. This will be a programme of sessions that covers all areas of the home, providing our clients with some new skills, which will improve the outlook for the whole family in the long term. We have received the funding and hope to launch it later this year.

“My son loves coming. He runs into nursery and gets the cereal ready for breakfast!”

Using research to inform our decisions

We are committed as a charity to using insight and evidence to inform our decision making. We use a range of tools to monitor progress including termly summative development records for all the children, My Plans for children with educational special needs and Ecat records (every child a talker) for all children. We also monitor the parents through ongoing assessments and through regular client forums.

- From our annual client survey 80% of clients reported that they were feeling less isolated.
- 100% of parents had made friends since coming to The Family Haven.
- 100% of clients were feeling happier since coming to The Family Haven.

We have received some lovely feedback from our clients throughout the year:

“I learnt how to make friends and feel comfortable around others.”

“I just love the Haven, fantastic staff. Everybody there is friendly and helpful.”

“Keep up the fantastic work that you are doing at the Family Haven”.

“I love coming here and so do my children, they talk about the staff all the time at home. No matter how old my children get, The Family Haven will always be our family”.

We really can't thank you enough

Once again we could not have made it through another year without the help of all of our amazing staff, volunteers, trustees and supporters. Without all of their hard work and dedication we would not be able to provide a much needed service in the heart of Gloucester.

As this year draws to and end there is hope in sight for a new normal, one without restrictions and fear. We hope that 2022/2023 will be one of new beginnings and an improved Family Haven, learning from what the last two years of living through a pandemic has taught us.

5. FINANCIAL REVIEW

General

The predicted deficit for 2021 to 2022 was not as severe as expected. Although income was down so was expenditure. During 2020 to 2021, there was significant state aid and pandemic related grants from funders. This was not same for 2021 to 2022. However major funders reassessed their priorities and their target causes. This was a factor with the reduced income for the year.

The Trustees have two long term issues. The first is the facilities at Spa Road. Previously funds have been designated for the improvement of the facilities. There are long term maintenance issues with the structure which need to be addressed. There are also environmental improvements required to reduce heat emissions. There are currently difficulties in the construction industry and It has not proved possible to obtain the contractors necessary to start these works. The Trustees have therefore retained the funds designated for this. The second comes from a review of services provided to clients of the Charity. This has shown areas that may need in-depth revision and that some additional services may be appropriate. Pilot projects have or will start soon and the amount designated for this last year has been retained.

Funding

The funding of the charitable activities is always a concern for the Trustees and Managers. About fourteen percent of the income comes from individuals and groups forming a significant contribution but the major part comes from grants. In this income from funders there is currently only one long term funder. Long term funding over a period of years is vital for the underlying stability of the Charity. Efforts are being made to improve this situation. To partially alleviate this the charity has started a Corporate Sponsorship Scheme

Expenditure

The additional costs caused by the pandemic have reduced but there were still residual costs and restrictions. There were staffing difficulties caused by staff isolation due to Covid and by difficulty in recruiting suitably qualified staff. This caused some restrictions on the charitable activities and the reduction of total planned staff cost. Efforts were maintained in all areas to monitor expenditure.

Reserves Policy

It is the policy of the charity that unrestricted free reserves should be maintained at a level equivalent to at least six months' otherwise unfunded expenditure with the objective that The Family Haven is able to continue with its activities for the duration of any temporary fall in funding. The current level of the General Fund is satisfactory.

In addition to free reserves, designated funds are maintained for the following purposes:

- 1. Fixed assets** - this fund represents the amount of reserves tied up in the net book value of fixed assets
- 2. Facilities** – the improvement of the structure and environmental impact of the building and facilities generally for the long term benefit of clients.
- 3. Additional services** – the study and implementation of improved or further services to the clients

Unrestricted reserves as at 31 March 2022 are summarised as follows:

£

General fund	161,004
Designated fund - fixed assets	158,660
Designated fund – facilities	115,000
Designated fund - additional services	30,000
	<u>499,470</u>

In addition, restricted funds are maintained amounting to £34,806. These represent funds specifically earmarked for purposes specified by the donor.

6. FUTURE PLANS

The pandemic has continued throwing the activities of the Charity out of their normal pattern and the effect on fund-givers to the Charity.

The staff have worked hard to fulfil the Charity's Mission Statement. The careful resumption of the normal activity and provision of services to the clients even if it is still restricted will continue, as will the plans to enhance the services provided.

There is a continuing difficulty in obtaining longer-term grants but efforts continue to raise total Grant funding together with Individual and Group donation. The Trustees expect there may be a small operating deficit for the coming year but consider the reserves sufficient to maintain the activities of the charity.

7. STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees (who are also directors of The Family Haven for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company, and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

On behalf of the Trustees

Ryan Miessner
Chair
10 August 2022

A handwritten signature in black ink, appearing to be "RM", enclosed within a simple, hand-drawn oval.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE FAMILY HAVEN

I report on the accounts of the charity for the year ended 31 March 2022 set out on pages 11 to 20.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P Morrello

Patrick Morrello ACA
Third Sector Accountancy Limited
Holyoake House
Hanover Street
Manchester
M60 0AS

10 / 11 / 2022

Date

THE FAMILY HAVEN



STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating an income and expenditure account)

YEAR ENDED 31 MARCH 2022

	Notes	2022			2021		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
		Funds	Funds		Funds	Funds	
		£	£	£	£	£	£
Income from:							
Donations and legacies	3	58,861	106,897	165,758	207,827	152,188	360,015
Charitable activities	4	7,552	-	7,552	11,229	-	11,229
Investments		474	-	474	1,276	-	1,276
Total		66,887	106,897	173,784	220,332	152,188	372,520
Expenditure on:							
Raising funds	7, 13	15,034	-	15,034	12,825	-	12,825
Charitable activities	7, 13	127,136	84,091	211,227	52,340	167,293	219,633
Total		142,170	84,091	226,261	65,165	167,293	232,458
Net income (expenditure)		(75,283)	22,806	(52,477)	155,167	(15,105)	140,062
Transfers between funds	8, 13	3,000	(3,000)	-	-	-	-
Net movement in funds		(72,283)	19,806	(52,477)	155,167	(15,105)	140,062
Reconciliation of funds:							
Funds brought forward		536,947	15,000	551,947	381,780	30,105	411,885
Funds carried forward		464,664	34,806	499,470	536,947	15,000	551,947

THE FAMILY HAVEN (company number 4247872)



BALANCE SHEET AS AT 31 MARCH 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Tangible assets	10		158,660		164,881
Current assets					
Prepayments		3,398		2,757	
Cash at bank and in hand		341,444		391,478	
		<u>344,842</u>		<u>394,235</u>	
Creditors: amounts falling due within one year	11	<u>(4,032)</u>		<u>(7,169)</u>	
Net current assets			340,810		387,066
Net assets	12		<u>499,470</u>		<u>551,947</u>
Represented by:					
Accumulated funds:					
Unrestricted funds					
General fund	13		161,004		227,066
Designated funds	13		303,660		309,881
			<u>464,664</u>		<u>536,947</u>
Restricted funds	13		34,806		15,000
			<u>499,470</u>		<u>551,947</u>

The notes on pages 13 to 20 form part of these accounts.

For the year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These accounts were approved by the trustees on 10 August 2022 and are signed on their behalf by:

Gerald Holyhead

Gerald Holyhead

Trustee

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2022

1 Company information

The company is limited by guarantee, registered in England and Wales; it is also a registered charity whose activities are intended to be for the public benefit. The company meets the definition of a public benefit entity under FRS102. The registered office is shown on page 1.

2 Accounting Policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The functional currency is GBP rounded to the nearest pound.

Going concern

After making enquiries, the directors are not aware of any material uncertainties that cast doubt on going concern and they have a reasonable expectation that the Company will be able to continue its activities for the foreseeable future, and at least twelve months from the date of approval of these accounts. Accordingly, they have continued to adopt the going concern basis in the financial statements.

Income

Donations and gifts are recognised as income when received except where any restrictions on expenditure demand that a proportion be carried forward as deferred income. The donations under Gift Aid are recognised when receivable. The associated income tax recovery is recognised when the recovery is receivable. Grants are recognised as income when they are received provided conditions for receipt have been complied with, unless they relate to a specified future period, which has not commenced at the year end, in which case they are deferred. Interest is recognised as income when receivable. No monetary value is ascribed to donations of general volunteer time.

Expenditure

Resources expended are recognised on an accruals basis. They are allocated to activities based on actual usage. Staff support costs are all allocated to the appropriate activity based on the relative amount of time spent on such activities. Premises and other costs are allocated based on salary costs.

Costs of activities in furtherance of the charity's objects comprise those costs incurred by the charity as a result of the delivery of its service. Costs of generating funds comprise the costs associated with attracting voluntary income. Governance costs comprise those costs incurred by the charity in meeting its constitutional and statutory requirements.

The regular cost of providing retirement pensions and related benefits is charged to the profit and loss account over the period of the employees service lives on the basis of a constant percentage of earnings. Any difference between the amount charged to the profit and loss account, and amount paid to the scheme is shown as an asset or liability in the balance sheet.

Fixed assets and depreciation

Tangible fixed assets are included in the balance sheet at cost less depreciation.

Depreciation is calculated so that the cost of tangible fixed assets less their residual value are written off over their estimated useful lives at the following rates:

Freehold property	2% straight line
Equipment	25% written down value

No depreciation is provided on freehold land.

Funds

Restricted funds represent funds specifically earmarked for purposes specified by the donor. Designated funds are unrestricted funds earmarked by the trustees for a particular purpose. Unrestricted funds are funds which can be utilised at the discretion of the trustees.

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022 (continued)

3 Voluntary income

	2022	2021
	£	£
Restricted funds:		
<u><i>Building repairs, development and equipment</i></u>		
Vinci UK Foundation	-	3,000
National Benevolent Charity	5,900	-
Barnwood Trust	9,000	-
<u><i>Nursery</i></u>		
Peter Lang Children's Trust	37,880	38,564
BBC Children in Need	-	23,157
Gyde Charity	2,000	-
Zurich Community Trust	12,000	-
The Barbara Ward Children's Foundation	2,500	-
The 7 Stars Foundation	2,500	-
<u><i>Parenting and client development</i></u>		
The Church Welfare Association	4,000	-
Gloucestershire County Council	10,000	-
Gloucestershire Community Foundation	10,000	-
The Venture: White City	450	-
Gloucestershire County Council	250	-
<u><i>Healthy eating</i></u>		
GWUK Groundwork UK - Tesco Ledbury	1,125	-
GWUK Groundwork UK - Tesco Gloucester	1,625	-
<u><i>Breakfast Club</i></u>		
Crowdfunder Limited - Aviva	3,375	-
Crowdfunder Limited - Aviva	728	-
The Langtree Trust	250	-
<u><i>Home Management</i></u>		
HSBC	3,314	-
<u><i>Covid Secure *</i></u>		
Julia and Hans Rausing Trust	-	57,467
Rose Adeane Trust Loudham Est Ltd	-	30,000
	<u>106,897</u>	<u>152,188</u>
General fund:		
Donations from individuals	13,978	20,874
Legacies	-	62,609
Grants from other trusts	19,858	57,750
Government Grants	1,876	49,964
Grants from companies	10,664	4,246
Income from events	1,972	-
Grants from other organisations	10,513	12,384
	<u>58,861</u>	<u>207,827</u>
	<u>165,758</u>	<u>360,015</u>

* Covid Secure covers two consequences of the pandemic. The anticipated costs for PPE, administration and assistance to clients during the lockdown. The other consequence was the expected shortfall in funding the activities due to the demand on the customary donor base. There were no donations received from trustees or related parties.

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022 (continued)**

4 Income from charitable activities

	2022	2021
	£	£
Fees from clients for use of day centre	5,423	2,098
Fees from Local Authorities for nursery	2,129	9,131
	<u>7,552</u>	<u>11,229</u>

All the income shown above is unrestricted.

5 Resources expended

Resources expended includes:	2022	2021
	£	£
Depreciation	11,278	12,313
Trustees' expenses	-	-
Key management employees	56,644	56,553
Independent examiner's fees	<u>900</u>	<u>720</u>

Neither the trustees nor any persons connected with them received any remuneration or reimbursed expenses (other than as shown above) during the year.

6 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

THE FAMILY HAVEN

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2022 (continued)



7 Total resources expended

These are allocated between activities as follows:

	2022										2021
	Nursery	Parenting and client development	Outreach	One-to-one sessions with children	Respite	Nutrition	Fundrais- ing	Governance	Support	Total	Total
	£	£	£	£	£	£	£	£	£	£	£
Costs directly allocated to activities:											
Staff costs	51,279	24,146	2,102	18,117	18,117	13,340	12,592	-	47,075	186,768	181,733
Premises	6,141	2,890	253	2,168	2,169	1,596	1,507	-	5,634	22,358	26,669
Other	3,809	1,792	157	1,345	1,345	3,356	935	900	3,496	17,135	24,056
Support, costs re-allocated to activities:	22,677	10,677	930	8,011	8,011	5,899	-	-	(56,205)	-	-
Total costs	83,906	39,505	3,442	29,641	29,642	24,191	15,034	900	-	226,261	232,458

Basis of allocation:

Staff costs are allocated between charitable activities according to time spent on the activity in question

Support costs are allocated between charitable activities on the basis of salary cost

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022 (continued)

8 Gross transfers between funds

The transfer of funds between restricted and unrestricted funds is the transfer of value of tangible fixed assets, acquired during the year, from restricted to the designated fixed asset fund.

9 Staff and volunteers

The average numbers of people employed by the charity during the year were:

	2022	2021
	Number	Number
Fundraising	1	1
Provision of client care	11	11
	<u>12</u>	<u>12</u>
	2022	2021
	£	£
Staff costs for the above persons:		
Wages and salaries	172,233	168,421
Pension contributions	5,614	5,523
Pension administration fees	1,004	753
Social Security costs	7,917	7,036
	<u>186,768</u>	<u>181,733</u>

There are no employees who received total employee benefits (excluding employer pension costs) of more than £60,000

The two key management employees received total benefits of £27,213 and £26,665.

The charity runs a defined contribution pension scheme for the benefit of its employees. The assets of the scheme are held separately from the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund. There was no liability to this fund as at 31 March 2022 (2021: nil).

The charity uses volunteers, mostly to assist with the work in the nursery but occasionally to assist with other tasks, complementing the role of paid employees. The contribution of such individuals is greatly appreciated; however, it is not considered practical to place a value on such services so the donation of the time of such volunteers is not included as income in the accounts. The charity would not employ additional staff if volunteers were not available.

THE FAMILY HAVEN



NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2022 (continued)

10 Tangible fixed assets

	Freehold land and buildings £	Equipment £	Total £
Cost			
As at 1 April 2021	225,247	126,964	352,211
Additions	-	5,057	5,057
As at 31 March 2022	225,247	132,021	357,268
Depreciation			
As at 1 April 2021	87,959	99,371	187,330
Provided in year	3,115	8,163	11,278
As at 31 March 2022	91,074	107,534	198,608
Net book value			
As at 31 March 2022	134,173	24,487	158,660
As at 31 March 2021	137,288	27,593	164,881

All fixed assets above are used in direct furtherance of the Charity's objectives.

11 Creditors: amounts falling due within one year

	2022 £	2021 £
Taxation and social security	2,603	2,039
Accruals	1,429	5,130
	4,032	7,169

12 Analysis of net assets between funds

	General £	Designated £	Restricted £	Total £
Tangible fixed assets	-	158,660	-	158,660
Current assets	165,036	145,000	34,806	344,842
Current liabilities	(4,032)	-	-	(4,032)
As at 31 March 2022	161,004	303,660	34,806	499,470

FIGURES FOR YE 31 MARCH 2021

	General £	Designated £	Restricted £	Total £
Tangible fixed assets	-	164,881	-	164,881
Current assets	69,354	309,881	15,000	394,235
Current liabilities	(7,169)	-	-	(7,169)
As at 31 March 2021	62,185	474,762	15,000	551,947

THE FAMILY HAVEN



NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2022 (continued)

13 Movement in funds

	As at 31 March 2021	Incoming resources	Outgoing resources	Transfers	As at 31 March 2022
	£	£	£	£	£
<u>Restricted funds</u>					
<i><u>Building repairs, development and equipment</u></i>					
The Summerfield Charitable Trust	12,000	-	-	-	12,000
Vinci UK Foundation	3,000	-	-	(3,000)	-
National Benevolent Charity	-	5,900	-	-	5,900
Barnwood Trust	-	9,000	-	-	9,000
					-
<i><u>Nursery</u></i>					-
Peter Lang Children's Trust	-	37,880	(37,880)	-	-
Gyde Charity	-	2,000	(2,000)	-	-
Zurich Community Trust	-	12,000	(12,000)	-	-
The Barbara Ward Children's Foundation	-	2,500	(2,500)	-	-
The 7 Stars Foundation	-	2,500	(2,500)	-	-
					-
<i><u>Parenting and client development</u></i>					
The Church Welfare Association	-	4,000	(4,000)	-	-
Gloucestershire County Council	-	10,000	(10,000)	-	-
Gloucestershire Community Foundation	-	10,000	(10,000)	-	-
The Venture: White City	-	450	(450)	-	-
Gloucestershire County Council	-	250	(250)	-	-
					-
<i><u>Healthy eating</u></i>					
GWUK Groundwork UK - Tesco Ledbury	-	1,125	(1,125)	-	-
GWUK Groundwork UK - Tesco Gloucester	-	1,625	-	-	1,625
					-
<i><u>Breakfast Club</u></i>					
Crowdfunder Limited - Aviva	-	3,375	(1,386)	-	1,989
Crowdfunder Limited - Aviva	-	728	-	-	728
The Langtree Trust	-	250	-	-	250
					-
<i><u>Home Management</u></i>					
HSBC	-	3,314	-	-	3,314
	15,000	106,897	(84,091)	(3,000)	34,806
<u>Unrestricted funds</u>					
Designated fund - fixed assets	164,881	-	(11,278)	5,057	158,660
Designated fund - facilities	115,000	-	-	-	115,000
Designated fund - Covid 19	-	-	-	-	-
Designated fund - services revision	30,000	-	-	-	30,000
General fund	227,066	66,887	(130,892)	(2,057)	161,004
	551,947	173,784	(226,261)	-	499,470
<u>Total funds</u>					

THE FAMILY HAVEN



NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2022 (continued)

13 Movement in funds (continued)

	COMPARATIVE FIGURES YEAR ENDED 31 MARCH 2021				
	£ As at 31 March 2020 £	£ Incoming resources £	£ Outgoing resources £	£ Transfers £	£ As at 31 March 2021 £
<u>Restricted funds</u>					
<i><u>Building repairs, development and equipment</u></i>					
The Summerfield Charitable Trust	12,000	-	-	-	12,000
Vinci UK Foundation	-	3,000	-	-	3,000
<i><u>Nursery</u></i>					
Peter Lang Children's Trust	-	38,564	(38,564)	-	-
Gyde Charity	750	-	(750)	-	-
BBC Children in Need	-	23,157	(23,157)	-	-
St James' Place Foundation	3,333	-	(3,333)	-	-
<i><u>Parenting and client development</u></i>					
Zurich Community Trust	1,500	-	(1,500)	-	-
Garfield Weston Foundation	2,500	-	(2,500)	-	-
Gloucestershire County Council	4,189	-	(4,189)	-	-
Gloucestershire Community Foundation	5,833	-	(5,833)	-	-
<i><u>Healthy eating</u></i>					
<i><u>Covid Secure</u></i>					
Julia and Hans Rausing Trust	-	57,467	(57,467)	-	-
Rose Adeane Trust Loudham Est Ltd	-	30,000	(30,000)	-	-
	30,105	152,188	(167,293)	-	15,000
<u>Unrestricted funds</u>					
Designated fund - fixed assets	158,254	-	(12,313)	18,940	164,881
Designated fund - facilities	48,557	-	-	66,443	115,000
Designated fund - Covid 19	48,557	-	-	(48,557)	-
Designated fund - services revision	-	-	-	30,000	30,000
General fund	126,412	220,332	(52,852)	(66,826)	227,066
<u>Total funds</u>	411,885	372,520	(232,458)	-	551,947

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022 (continued)

13 Movement in funds (continued)

Descriptions of nature and purposes of restricted funds

Building repairs, development and equipment

The structural repairs, improvement and decoration of the building and the purchase of equipment for the building's facilities and operations of the charity.

Nursery

Provision of quality nursery facilities for clients' children to achieve and ensure their health, nutrition, safety and development to be able to enter normal schools as equals of their peer group.

Parenting and client development

Support and advice on securing a safe, secure and suitable home accommodation. Training in child care and the acquisition of necessary skills for the parent.

Healthy eating

Understanding nutrition and the skills of food preparation on a budget.

Descriptions of nature and purposes of unrestricted funds

Fixed assets - designated fund

The fixed assets of the charity are necessary for operations and so the funds represented by fixed assets are not available to defray the operating expenses of the charity.

Facilities - designated fund

The Scheduled improvements to the building and facilities for 2021 to 2022 were not undertaken due to the difficulties in the current building and construction market. It is still the intention of the Trustees to complete these improvements for the long term benefit of clients and to reduce the environmental impact of the Charity.

Services revision - designated fund

A review indicated the need for improvements and additional services might be appropriate. Further studies are being made and this fund is to enable those studies and their implementation.

General fund

The free unrestricted funds of the charity.