



TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31 MARCH 2020**

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The Family Haven is a charitable company, limited by guarantee
Registered in England. Company No. 4247872
Registered as a Charity in England and Wales No. 1088622
31 Spa Road, Gloucester, GL1 1UY.
www.thefamilyhaven.com

THE FAMILY HAVEN
CHAIR'S REPORT
YEAR ENDED 31 MARCH 2020

CHAIR'S STATEMENT

For the first eleven months of the year, The Family Haven was able to report another successful year with attendees being maintained at high levels and services functioning well on all fronts.

The nursery, which has an Outstanding rating from Ofsted, offers a wonderful caring environment enabling children to develop during a vital period of their lives. At the same time, the client centre provides support, emotional warmth and encouragement to their parents, genuinely offering a haven from the considerable difficulties that can arise in anyone's life.

We also offer a client centre for parents, which provides support, emotional warmth and encouragement. There are numerous other services for our families to benefit from as well. We serve a hot and nourishing family lunch for all clients and children; laundry facilities are available; free, good-quality second hand clothing is regularly made available, there is help with benefits, parenting classes and healthy eating workshops.

In March though, the Covid-19 disrupted all of our activities in a way no-one could possibly have anticipated. As the virus began to spread, we took the decision to close the building to clients on 17 March. This did not however mean that our services ceased – far from it in fact, our commitment to our client families remained firmly in place. Staff continued to contact all parents for active listening sessions, videos for children were posted on Facebook, advice provided on resources available, support and educational packages were delivered to clients and, as I write further plans are on the process of implementation for the delivery of on-line parenting and healthy eating classes. The staff have achieved an enormous amount in a short space of time and I cannot praise them highly enough.

Financially, we are reasonably well placed having received a magnificent donation of £97,114 from the Gloucester Quaker Meeting. The trustees have decided that 50% of this be put aside as a contribution to much-needed building refurbishment works and 50% be allocated to a fund for special expenditure relating to the Covid-19 crisis.

Like so many successful charities, our strength lies in our staff team. and The Family Haven's considerable contribution to the well-being of the local community reflects to the credit of all staff. At the year end The Centre Manager, Lorraine Barrett retired after over twenty five years' service. During this time she had provided help and support to many hundreds of clients and the success of The Family Haven over this time owes a very great deal to her efforts; she will be greatly missed at the centre. The trustees were pleased to appoint Lucy Pearce as her successor and we wish her every success.

It only remains to express heartfelt gratitude to the many people and organisations that help The Family Haven function so well. We greatly appreciate the funders who provide the finance to enable our service to exist and thank them for their support and confidence. I must also thank my fellow trustees and the team of volunteers who give freely of their time and abilities.

John Price
6 May 2020

THE FAMILY HAVEN
TRUSTEES' ANNUAL REPORT
(including the directors' report)
YEAR ENDED 31 MARCH 2020

1. REFERENCE AND ADMINISTRATIVE DETAILS

Address and Registered Office 31 Spa Road
Gloucester
GL1 1UY

Trustees:

Chair	John Price
Treasurer	Gerald Holyhead
Other trustees:	Joanne Collinson
	John Orchard
	Brian Lehaney (appointed 26 June 2019)
	Ryan Miessner (appointed 23 October 2019)
	Asya Pandor (appointed 29 January 2020)
	Alistair Holyhead (appointed 6 May 2020)
	 Former trustees:
	Vikki Lax (appointed 24 April 2019, resigned 13 August 2019)
	Clare Davies (resigned 27 November 2019)
	Doreen McLellan (resigned 23 October 2019)

Trustees are also directors for the purposes of company law.

Company Secretary Gerald Holyhead

Day Centre Manager Lucy Pearce

Nursery Manager Helen Jackson

Bankers CAF Bank Ltd.
25 Kings Hill Avenue,
Kings Hill,
West Malling,
Kent
ME19 4JQ

Independent examiner Patrick Morrello ACA
Third Sector Accountancy Limited
Holyoake House
Hanover Street
Manchester
M60 0AS

2. STRUCTURE, MANAGEMENT AND GOVERNANCE

Nature of Governing Document

The Family Haven is a private registered charitable company limited by guarantee, with no share capital, incorporated on 6 July 2001 and governed by its Memorandum and Articles of association.

Members

Each member undertakes to pay an amount not exceeding £1.00 towards liabilities in the event of the charity being dissolved.

There are three classes of members as follows:

- Trustees (currently 8)
- Honorary members (currently 2)
- Subscribing members (currently 15)

Management

The policies and general management of the affairs of the Family Haven are directed by Trustees, one third of who retire each year by rotation, but are eligible for re-election. Trustees meet each month.

The day-to-day management of The Family Haven is carried out by the managers of the Day Centre and the Nursery.

The Trustees affirm their maintenance of and commitment to safeguarding children, health and safety and anti-bullying policies.

Recruitment and Appointment of Trustees

Trustees are recruited with a view to diversity, sound experience in a related field or professional expertise in a relevant area. Advertisements are regularly placed with agencies who specialise in the identification of suitable candidates.

Such candidates are given first-hand experience of the work of the Family Haven, interviewed by two existing Trustees and, if appropriate, are invited to a Trustees' meeting. Appointment is then conditional on the approval of the Trustees generally.

Trustees have fully documented Job Descriptions and are provided with a regularly updated governance manual which covers such matters as legal form and charity status, trustees job descriptions, conflict of interest policy, anti-fraud policy and delegated authority.

Governance

The Family Haven is committed to abiding by the seven principles of good governance as set out in the Charity Governance Code for smaller charities developed by the Charity Governance Code Steering Group.

Risk Policy

Trustees place a high priority on risk management. Risks identified are categorised as follows:

- Strategic and Governance
- Management and staff
- Operational
- Financial

It is the policy of the Trustees to review all risks on at least an annual basis. Each review seeks to establish that all risks are documented and that steps to mitigate such risks are established and executed. As a result of this process, the Trustees are satisfied that residual risks are minimal.

3. OBJECTS, AIMS AND ACTIVITIES

The Trustees confirm that they have referred to the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

Objects

The Family Haven formal objects are to relieve poverty and distress of persons in the Gloucester area who by virtue of their social and economic circumstances are in need.

Mission

The Family Haven's mission is to help and support vulnerable families with pre-school children in Gloucestershire, particularly the hard-to-reach and those living in unsuitable accommodation. To achieve this, we will provide a warm and caring environment where both assistance and encouragement are available to enable parents and children to flourish.

Aims and objectives

The Trustees have set the following aims in respect of the defined target group in order to advance its mission:

- 1 To empower families to take a greater responsibility for their own well-being.
- 2 To broaden life experiences.
- 3 To improve health, including mental health and self-worth of parents and children.
- 4 To improve opportunities for pre-school children.
- 5 To encourage development of new skills for parents and children.
- 6 To encourage mutual support amongst the families.
- 7 To improve parenting skills.
- 8 To enable parents and children to maintain a nutritious diet.

Activities and strategy

In general, the aims of The Family Haven are addressed by providing a day centre at 31 Spa Road, Gloucester. The centre is open from 9.30 am to 4.00 pm Monday to Friday for parents and their children, as well as children with particular needs. The day centre provides cooked midday meals, washing and laundry facilities, a crèche, nursery and play area, rest facilities and basic welfare advice.

Each of the specific aims is addressed by a series of specific activities, designed to bring out the desired result. Targets are then set by the management in respect of each activity and are approved by the Trustees.

4. ACHIEVEMENT AND PERFORMANCE

The following is a summary of key activities undertaken:

	2019-20	2018-19
Individual families benefited	59	59
Number of visits by parents	2420	2,817
Number of visits by children	2,764	3,132
Respite and crèche sessions	1,021	1,158
One to one sessions with children with additional needs	1,413	1,653
Active listening/advice sessions	227	290
Day trips	166	209
Parenting/adult development class attendees	679	554
Healthy eating sessions	59	92

5. FINANCIAL REVIEW

General

There was an overall net surplus for the year partly due to two larger, unexpected grants. The larger of these grants enabled the Trustees to designate two funds. One for the long-term maintenance issues for and improvement of the facilities in Spa Road. The other was towards the costs the Charity would incur fulfilling its mission due to the Covid-19 Pandemic. The pandemic is causing a substantial amount of revision but apart from that at the year end the Charity was stable with sufficient reserves.

Funding

Funding the charitable activities is always a concern for the Trustees and Managers. Long Term Funding is vital for the underlying stability of the Charity. One significant funding grant expires early in 2020-21 and we were reasonably confident that it would be renewed but now that is not so certain. Allowing for the two significant unexpected grants there was a small overall increase to income during the year.

Expenditure

Payroll Cost, the largest annual expenditure for the Charity, only increased by £2k to £182k for the year. This was partly due to loss of a valuable member of the Nursery staff and the difficulty incurred recruiting a suitably qualified replacement and changes in the Management Team. These savings are only temporary as the strain on the staff cannot be maintained. Other costs have been constrained and no major building repairs were undertaken.

Reserves Policy

It is the policy of the charity that unrestricted free reserves should be maintained at a level equivalent to at least six months' otherwise unfunded expenditure with the objective that The Family Haven is able to continue with its activities for the duration of any temporary fall in funding. Current levels of reserves are satisfactory.

In addition to free reserves, designated funds are maintained for the following purposes:

- 1. Fixed assets** - this fund represents the amount of reserves tied up in the net book value of fixed assets
- 2. Facilities** - during year ended 31 march 2020, The Family Haven received a donation of £97,114. The trustees decided that 50% of this amount be set aside to improve the building and facilities generally for the long term benefit of clients.
- 3. Covid 19** - In March 2020, The Family Haven temporarily closed its premises to clients due the threat of infection arising from the Covid-19 pandemic. As at the date of approving these accounts, it is still not clear for how long this will continue or what different operating practices will be necessary when the centre

re-opens. Meanwhile, the Charity has continued to offer remote support and to deliver packages to its clients. This fund has been set up in order to ensure we able to continue to support our clients and employ our staff for as long as the crisis continues.

Unrestricted reserves as at 31 March 2020 are summarised as follows:

	£
General fund	126,412
Designated fund - fixed assets	158,254
Designated fund - facilities	48,557
Designated fund - Covid 19	48,557
	<u>381,780</u>

In addition, restricted funds are maintained amounting to £30,105. These represent funds specifically earmarked for purposes specified by the donor.

6. FUTURE PLANS

The planning and budgeting have been thrown in disarray by the Covid-19 pandemic. The Trustees and Management Team have two objectives.

The first is to fulfil the Charity's Mission Statement as far as possible in the circumstances by providing support and guidance to the clients by telephone and social media. Assisting them with packages of essentials and ensuring the safety and development of the children.

The second is planning for the staged return to normality and ensuring that adequate funding is available to continue the Charity's work.

7. STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees (who are also directors of The Family Haven for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company, and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Trustees

John Price
Chair
6 May 2020

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE FAMILY HAVEN**

I report on the accounts of the charity for the year ended 31 March 2020 set out on pages 9 to 18.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales (ICAEW).

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Patrick Morrello ACA
Third Sector Accountancy Limited
Holyoake House
Hanover Street
Manchester
M60 0AS

2 September 2020

THE FAMILY HAVEN

STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating an income and expenditure account)

YEAR ENDED 31 MARCH 2020

	Notes	2020			2019		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
		Funds	Funds		Funds	Funds	
		£	£	£	£	£	£
Income from:							
Donations and legacies	3	152,033	161,497	313,530	62,721	117,695	180,416
Charitable activities	4	17,304	-	17,304	14,765	-	14,765
Investments		1,881	-	1,881	783	-	783
Other		1,586	-	1,586	1,750	-	1,750
Total		172,804	161,497	334,301	80,019	117,695	197,714
Expenditure on:							
Raising funds	7, 13	14,601	-	14,601	15,522	-	15,522
Charitable activities	7, 13	71,714	138,311	210,025	87,795	119,728	207,523
Total		86,315	138,311	224,626	103,317	119,728	223,045
Net income (expenditure)		86,489	23,186	109,675	(23,298)	(2,033)	(25,331)
Transfers between funds	8, 13	-	-	-	6,295	(6,295)	-
Net movement in funds		86,489	23,186	109,675	(17,003)	(8,328)	(25,331)
Reconciliation of funds:							
Funds brought forward		295,291	6,919	302,210	312,294	15,247	327,541
Funds carried forward		381,780	30,105	411,885	295,291	6,919	302,210

THE FAMILY HAVEN (company number 4247872)

BALANCE SHEET AS AT 31 MARCH 2020

	Notes	2020		2019	
		£	£	£	£
Fixed assets					
Tangible assets	10		158,254		166,829
Current assets					
Prepayments		5,276		2,364	
Cash at bank and in hand		<u>250,848</u>		<u>137,409</u>	
		256,124		139,773	
Creditors: amounts falling due within one year	11	<u>(2,493)</u>		<u>(4,392)</u>	
Net current assets			253,631		135,381
Net assets	12		<u>411,885</u>		<u>302,210</u>
Represented by:					
Accumulated funds:					
Unrestricted funds					
General fund	13		126,412		128,462
Designated funds	13		<u>255,368</u>		<u>166,829</u>
			381,780		295,291
Restricted funds	13		30,105		6,919
			<u>411,885</u>		<u>302,210</u>

For the year ended 31 March 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These accounts were approved by the trustees on 6 May 2020 and are signed on their behalf by:

Gerald Holyhead Trustee

THE FAMILY HAVEN

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2020

1 Company information

The company is limited by guarantee, registered in England and Wales; it is also a registered charity whose activities are intended to be for the public benefit. The company meets the definition of a public benefit entity under FRS102.

2 Accounting Policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The functional currency is GBP rounded to the nearest pound.

Going concern

After making enquiries, the directors are not aware of any material uncertainties that cast doubt on going concern and they have a reasonable expectation that the Company will be able to continue its activities for the foreseeable future, and at least twelve months from the date of approval of these accounts. Accordingly, they have continued to adopt the going concern basis in the financial statements.

Income

Donations and gifts are recognised as income when received except where any restrictions on expenditure demand that a proportion be carried forward as deferred income. The donations under Gift Aid are recognised when receivable. The associated income tax recovery is recognised when the recovery is receivable. Grants are recognised as income when they are received provided conditions for receipt have been complied with, unless they relate to a specified future period, which has not commenced at the year end, in which case they are deferred. Interest is recognised as income when receivable. No monetary value is ascribed to donations of general volunteer time.

Expenditure

Resources expended are recognised on an accruals basis. They are allocated to activities based on actual usage. Staff support costs are all allocated to the appropriate activity based on the relative amount of time spent on such activities. Premises and other costs are allocated based on salary costs.

Costs of activities in furtherance of the charity's objects comprise those costs incurred by the charity as a result of the delivery of its service. Costs of generating funds comprise the costs associated with attracting voluntary income. Governance costs comprise those costs incurred by the charity in meeting its constitutional and statutory requirements.

The regular cost of providing retirement pensions and related benefits is charged to the profit and loss account over the period of the employees service lives on the basis of a constant percentage of earnings. Any difference between the amount charged to the profit and loss account, and amount paid to the scheme is shown as an asset or liability in the balance sheet.

Fixed assets and depreciation

Tangible fixed assets are included in the balance sheet at cost less depreciation.

Depreciation is calculated so that the cost of tangible fixed assets less their residual value are written off over their estimated useful lives at the following rates:

Freehold property	2% straight line
Equipment	25% written down value
No depreciation is provided on freehold land	

THE FAMILY HAVEN

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2020 (continued)

Funds

Restricted funds represent funds specifically earmarked for purposes specified by the donor. Designated funds are unrestricted funds earmarked by the trustees for a particular purpose. Unrestricted funds are funds which can be utilised at the discretion of the trustees.

3 Voluntary income

	2020 £	2019 £
Restricted funds:		
<u>Building repairs, development and equipment</u>		
The Summerfield Charitable Trust	12,000	-
Free Hospital Fund for Children	-	3,500
Gloucestershire Masonic Charity Action Charity (GMCA)	-	1,800
Severn Energy - Target 2020	-	995
<u>Nursery</u>		
Peter Lang Children's Trust	35,477	33,408
BBC Children in Need	30,625	22,404
Gyde Charity	3,000	5,000
Other	30,000	-
St James' Place Foundation	10,000	-
Global Charity	-	30,700
D M Thomas Foundation	-	602
Rotary of Gloucester	-	500
GCF - Freemasons Fund	-	1,000
<u>Outreach</u>		
Church Welfare Association	-	3,000
<u>Parenting and client development</u>		
Gloucestershire Community Foundation	10,000	9,641
Zurich Community Trust	3,000	-
Garfield Weston Foundation	15,000	-
Gloucestershire County Council	7,182	-
Newby Trust	5,000	-
Ashworth Charitable Trust	-	3,000
The Three Monkeys Trust	-	1,500
<u>Healthy eating</u>		
Co-op Local Community Fund	213	-
<u>Administration and Training</u>		
United Charity of Palling Burgess & others	-	245
The Langtree Trust	-	400
	<u>161,497</u>	<u>117,695</u>
General fund:		
Donations from individuals	10,494	9,961
Grants from other trusts	28,530	42,859
Grants from companies	2,450	2,099
Income from events	2,722	1,788
Grant from Gloucester Quaker Meeting	97,114	-
Grants from other organisations	10,723	6,014
	<u>152,033</u>	<u>62,721</u>
	<u>313,530</u>	<u>180,416</u>

There were no donations received from trustees or related parties.

THE FAMILY HAVEN

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2020 (continued)

4 Income from charitable activities

	2020	2019
	£	£
Fees from clients for use of day centre	6,992	8,371
Fees from Local Authorities for nursery	10,312	6,394
	<u>17,304</u>	<u>14,765</u>

All the income shown above is unrestricted.

5 Resources expended

Resources expended includes:	2020	2019
	£	£
Depreciation	9,066	10,886
Trustees' expenses	39	-
Key management employees	47,410	52,380
Independent examiner's fees	<u>1,200</u>	<u>-</u>

Neither the trustees nor any persons connected with them received any remuneration or reimbursed expenses (other than as shown above) during the year.

6 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

THE FAMILY HAVEN

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2020 (continued)

7 Total resources expended

These are allocated between activities as follows:

	2020									2019
	Nursery	Parenting and client development	Outreach	One-to-one sessions with children	Respite	Nutrition	Fundraising	Support	Total	Total
	£	£	£	£	£	£	£	£	£	£
Costs directly allocated to activities:										
Staff costs	49,196	37,460	7,243	17,786	17,785	11,644	12,029	29,230	182,373	180,488
Premises	5,950	4,527	875	2,149	2,149	1,407	1,454	3,533	22,044	23,301
Other	4,574	3,481	673	1,652	1,652	4,343	1,118	2,716	20,209	19,256
Support, costs re-allocated to activities:	12,369	9,418	1,821	4,472	4,472	2,928	-	(35,479)	-	-
Total costs	72,089	54,886	10,612	26,059	26,058	20,322	14,601	-	224,626	223,045

Basis of allocation:

Staff costs are allocated between charitable activities according to time spent on the activity in question

Support costs are allocated between charitable activities on the basis of salary cost

THE FAMILY HAVEN

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2020 (continued)

8 Gross transfers between funds

The transfer of funds between restricted and unrestricted funds is the transfer of value of tangible fixed assets, acquired during the year, from restricted to the designated fixed asset fund.

9 Staff and volunteers

The average numbers of people employed by the charity during the year were:

	2020	2019
	Number	Number
Fundraising	1	1
Provision of client care	11	11
	12	12
	2020	2019
	£	£
Staff costs for the above persons:		
Wages and salaries	170,363	164,663
Pension contributions	5,355	4,797
Pension administration fees	985	955
Social Security costs	6,655	10,073
	182,373	180,488

There are no employees who received total employee benefits (excluding employer pension costs) of more than £60,000

The two key management employees received total benefits of £25,639 and £19,168

The charity runs a defined contribution pension scheme for the benefit of its employees. The assets of the scheme are held separately from the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund. There was no liability to this fund as at 31 March 2020 (2019: nil).

The charity uses volunteers, mostly to assist with the work in the nursery but occasionally to assist with other tasks, complementing the role of paid employees. The contribution of such individuals is greatly appreciated; however, it is not considered practical to place a value on such services so the donation of the time of such volunteers is not included as income in the accounts. The charity would not employ additional staff if volunteers were not available.

THE FAMILY HAVEN

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2020 (continued)

10 Tangible fixed assets

	Freehold land and buildings £	Equipment £	Total £
Cost			
As at 2 April 2019	225,247	107,533	326,451
Additions	-	491	491
As at 31 March 2020	225,247	108,024	326,942
Depreciation			
As at 2 April 2019	81,729	84,222	154,550
Provided in year	3,115	5,951	9,066
As at 31 March 2020	84,844	90,173	163,616
Net book value			
As at 31 March 2020	140,403	17,851	158,254
As at 31 March 2019	143,518	23,311	166,829

All fixed assets above are used in direct furtherance of the Charity's objectives.

11 Creditors: amounts falling due within one year

	2020 £	2019 £
Taxation and social security	552	2,313
Accruals	1,941	4,392
	2,493	4,392

12 Analysis of net assets between funds

	General £	Designated £	Restricted £	Total £
Tangible fixed assets	-	158,254	-	158,254
Current assets	128,905	97,114	30,105	256,124
Current liabilities	(2,493)	-	-	(2,493)
As at 31 March 2020	126,412	255,368	30,105	411,885

FIGURES FOR YE 31 MARCH 2019

	General £	Designated £	Restricted £	Total £
Tangible fixed assets	-	166,829	-	166,829
Current assets	132,854	-	6,919	139,773
Current liabilities	(4,392)	-	-	(4,392)
As at 31 March 2019	128,462	166,829	6,919	302,210

THE FAMILY HAVEN

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2020 (continued)

13 Movement in funds

	As at 31 March 2019	Incoming resources	Outgoing resources	Transfers	As at 31 March 2020
	£	£	£	£	£
<u>Restricted funds</u>					
<i><u>Building repairs, development and equipment</u></i>					
The Summerfield Charitable Trust		12,000			12,000
<i><u>Nursery</u></i>					
Peter Lang Children's Trust	5,568	35,477	(41,045)	-	-
Gyde Charity	-	3,000	(2,250)	-	750
BBC Children in Need	-	30,625	(30,625)	-	-
Other		30,000	(30,000)	-	-
St James' Place Foundation		10,000	(6,667)	-	3,333
D M Thomas Foundation	351		(351)	-	-
Gloucestershire Community Foundation	1,000		(1,000)	-	-
<i><u>Parenting and client development</u></i>					
Zurich Community Trust		3,000	(1,500)	-	1,500
Garfield Weston Foundation		15,000	(12,500)	-	2,500
Gloucestershire County Council		7,182	(2,993)	-	4,189
Newby Trust		5,000	(5,000)	-	-
Gloucestershire Community Foundation		10,000	(4,167)	-	5,833
<i><u>Healthy eating</u></i>					
Co-op Local Community Fund		213	(213)	-	-
	6,919	161,497	(138,311)	-	30,105
<u>Unrestricted funds</u>					
Designated fund - fixed assets	166,829	-	(9,066)	491	158,254
Designated fund - facilities	-	-	-	48,557	48,557
Designated fund - Covid 19	-	-	-	48,557	48,557
General fund	128,462	172,804	(77,249)	(97,605)	126,412
<u>Total funds</u>	302,210	334,301	(224,626)	-	411,885

Notes re Designated funds:

1. Fixed assets - this fund represents the amount of reserves tied up in the net book value of fixed assets

2. Facilities - during year ended 31 march 2020, The Family Haven received a donation of £97,114. The trustees decided that 50% of this amount be out aside to improve the building and facilities generally for the long term benefit of clients.

3. Covid 19 - In March 2020, The Family Haven temporarily closed its premises to clients due the threat of infection arising from the Covid-19 pandemic. As at the date of approving these accounts, it is still not clear for how long this will continue or what different operating practices will be necessary we the centre re-opens. Meanwhile, the Charity has continued to offer remote support and to deliver packages to its clients. This fund has been set up in order to ensure we able to continue to support our clients and employ our for as long as the crisis continues.

THE FAMILY HAVEN

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2020 (continued)

13 Movement in funds (continued)

	COMPARATIVE FIGURES				
	YEAR ENDED 31 MARCH 2019				
	As at 31 March 2018	Incoming resources	Outgoing resources	Transfers	As at 31 March 2019
	£	£	£	£	£
<u>Restricted funds</u>					
<i><u>Building repairs, development and equipment</u></i>					
Free Hospital Fund for Children	-	3,500	-	(3,500)	-
Gloucestershire Masonic Charity Action	-	1,800	-	(1,800)	-
Severn Energy - Target 2020	-	995	-	(995)	-
<i><u>Nursery</u></i>					
Peter Lang Children's Trust	5,486	33,408	(33,326)	-	5,568
Gyde Charity	-	5,000	(5,000)	-	-
Global Charity	-	30,700	(30,700)	-	-
BBC Children in Need	2,937	22,404	(25,341)	-	-
D M Thomas Foundation	-	602	(251)	-	351
Rotary of Gloucester	-	500	(500)	-	-
Gloucestershire Community Foundation	-	1,000	-	-	1,000
<i><u>Outreach</u></i>					
Church Welfare Association	-	3,000	(3,000)	-	-
<i><u>Parenting and client development</u></i>					
Ashworth Charitable Trust	-	3,000	(3,000)	-	-
GCF - Freemasons Fund	-	9,641	(9,641)	-	-
The Three Monkeys Trust	-	1,500	(1,500)	-	-
Big Lottery Fund	6,824	-	(6,824)	-	-
<i><u>Administration and Training</u></i>					
United Charity of Palling Burgess & others	-	245	(245)	-	-
The Langtree Trust	-	400	(400)	-	-
	15,247	117,695	(119,728)	(6,295)	6,919
<u>Unrestricted funds</u>					
Designated fund - fixed assets	171,489	-	(10,886)	6,226	166,829
General fund	140,805	80,019	(92,431)	69	128,462
<u>Total funds</u>	327,541	197,714	(223,045)	-	302,210