



TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31 MARCH 2018**

CONTENTS

	Page
Chair's report	1
Trustees' annual report	2 - 7
Independent examiner's report	8
Statement of financial activities	9
Balance sheet	10
Notes to the financial statements	11 - 17

The Family Haven is a charitable company, limited by guarantee
Registered in England. Company No. 4247872
Registered as a Charity in England and Wales No. 1088622
31 Spa Road, Gloucester, GL1 1UY.
www.thefamilyhaven.com

THE FAMILY HAVEN
CHAIR'S REPORT
YEAR ENDED 31 MARCH 2018

The Family Haven has continued to provide an outstanding service to many families with children under five who find themselves in difficult circumstances in Gloucester.

Our service continues to deliver excellent results on all fronts. The nursery, which has an Outstanding rating from OFSTED, offers a wonderful caring environment enabling the children briefly entrusted to our care to thrive and develop during this vital period of their lives. At the same time, the client centre provides support, emotional warmth and encouragement to their parents, genuinely offering a haven from the considerable difficulties that can beset anyone in the current climate.

In September of this year The Family Haven celebrates its 30th anniversary. Its continued presence is testimony both to the vision of the founders and the outstanding work of staff over the years. We will be marking the occasion by making an appeal for more regular donation, something that will under-pin our ongoing efforts to help enhance the lives of the less privileged families in Gloucestershire.

We were particularly helped by the receipt of a legacy of £36,697 during the year. This enabled us to recruit a part-time nursery nurse and so restore our full five-day service which had to be temporarily cut back to four and a half days in order to enable staff to cope with the compliance obligations of running a nursery under the modern legislative framework. This well illustrates how the generosity of our supporters can quickly translate to benefits which transform the lives of our clients. We would encourage all friends and supporters of the Family Haven to consider if they, too, can help us in this way.

The staff team, so ably led by Lorraine Barrett and Helen Jackson, have performed wonderfully well throughout the year and special mention needs to be made of Nursery Deputy manager Gail Wyman who had to help the nursery team cope during a spell when Helen was absent with illness. The Family Haven's considerable contribution to the well-being of so many Gloucester families reflects to the credit on all staff, as it is their efforts that allow this to happen. Credit should be given too to fundraiser Debbie Nevin and Administrator Jo Gribble, both of whom play a huge role keeping the organisation afloat and running smoothly.

Ever mindful of the need for continual improvement, the trustees took advantage of an offer from the Measuring the Good – Coalition for Efficiency organisation to conduct a review of the organisation. The report was very encouraging, noting that "The Family Haven is impressive and astonishingly effective, given the area it operates in and the resources available. It delivers a high performing and efficient operation with staff and volunteers who are energised and engaged." Recommendations made have been acted on and the trustees are confident that the organisation is well placed to continue to make its unique and widely recognised contribution to the area.

It only remains to express heartfelt gratitude to the many people and organisations that help The Family Haven function so well. We greatly appreciate the funders who provide the finance to enable our service to exist and thank them for their support and confidence. I must also thank my fellow trustees and the team of volunteers who give freely of their time and abilities.

Finally, thanks to all retiring trustees, particularly Louise Williams who was an able and committed Deputy Chair, Brian Riches who I am pleased to say will continue to be involved as building advisor and most especially my predecessor, Nick Bury whose immeasurable contribution the Family Haven spanned over fifteen years. They have all played a great part in the work of this very special charity.

John Price
23 May 2018

THE FAMILY HAVEN
TRUSTEES' ANNUAL REPORT
(including the directors' report)
YEAR ENDED 31 MARCH 2018

1. REFERENCE AND ADMINISTRATIVE DETAILS

Address and Registered Office 31 Spa Road
Gloucester
GL1 1UY

President Anne Cadbury OBE JP DL

Trustees:

Chair	John Price (appointed 27 September 2017)
Deputy Chair	Clare Davies (appointed 27 September 2017)
Treasurer	Gerald Holyhead
Childcare Advisor	Doreen McLellan
Trustee	Joanne Collinson (appointed 22 November 2017)
Trustee	Rob Jewell (appointed 28 June 2017)
Trustee	John Orchard (appointed 24 April 2018)

Reverend Pat Gifford resigned as a trustee on 19 May 2017
Very Reverend Nicholas Bury resigned as a trustee on 27 Sep 2017
Brian Riches resigned as a trustee on 1 December 2017
Louise Williams resigned as a trustee on 24 January 2018
Stephen Haines was appointed as a trustee on 28 June 2017 and resigned on 24 January 2018
Kirsty Cater was appointed as a trustee on 24 May 2017 and resigned on 24 January 2018

Trustees are also directors for the purposes of company law.

Company Secretary Gerald Holyhead

Day Centre Manager Lorraine Barrett

Nursery Manager Helen Jackson

Bankers CAF Bank Ltd.
25 Kings Hill Avenue,
Kings Hill,
West Malling,
Kent
ME19 4JQ

Independent examiner AW Imrie FCCA

2. STRUCTURE, MANAGEMENT AND GOVERNANCE

Nature of Governing Document

The Family Haven is a private registered charitable company limited by guarantee, with no share capital, incorporated on 6 July 2001 and governed by its Memorandum and Articles of association.

Members

Each member undertakes to pay an amount not exceeding £1.00 towards liabilities in the event of the charity being dissolved.

There are three classes of members as follows:

- Trustees (currently 7)
- Honorary members (currently 1)
- Subscribing members (currently 15)

Management

The policies and general management of the affairs of the Family Haven are directed by Trustees, one third of who retire each year by rotation, but are eligible for re-election.

The day-to-day management of The Family Haven is carried out by the managers of the Day Centre and the Nursery.

The Trustees affirm their maintenance of and commitment to safeguarding children, health and safety and anti-bullying policies. Details of the policies enforced are to be found in the on-line Trustee Handbook at the governance page of www.thefamilyhaven.com.

Recruitment and Appointment of Trustees

Trustees are recruited with a view to diversity, sound experience in a related field or professional expertise in a relevant area. Advertisements are placed with an agency who specialise in the identification of suitable candidates.

Such candidates are given first-hand experience of the work of the Family Haven, interviewed by two existing Trustees and, if appropriate, are invited to a Trustees' meeting. Appointment is then conditional on the approval of the Trustees generally.

Trustees have fully documented Job Descriptions and these are to be found in the on-line Trustee Handbook at the governance page of www.thefamilyhaven.com.

Governance

The Family Haven formally supports the principles of the Code of Good Governance as developed by The Governance Hub.

Risk Policy

Trustees place a high priority on risk management. Risks identified are categorised as follows:

- Strategic and Governance
- Management and staff
- Operational
- Financial

It is the policy of the Trustees to review all risks on at least an annual basis. Each review seeks to establish that all risks are documented and that steps to mitigate such risks are established and executed. As a result of this process, the Trustees are satisfied that residual risks are minimal.

3. OBJECTS, AIMS AND ACTIVITIES

The Trustees confirm that they have referred to the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

Objects

The Family Haven formal objects are to relieve poverty and distress of persons in the Gloucester area who by virtue of their social and economic circumstances are in need.

Mission

The Family Haven's mission is to help and support vulnerable families with pre-school children in Gloucestershire, particularly the hard-to-reach and those living in unsuitable accommodation. To achieve this, we will provide a warm and caring environment where both assistance and encouragement are available to enable parents and children to flourish.

Aims and objectives

The Trustees have set the following aims in respect of the defined target group in order to advance its mission:

- 1 To empower families to take a greater responsibility for their own well-being.
- 2 To broaden life experiences.
- 3 To improve health, including mental health and self-worth of parents and children.
- 4 To improve opportunities for pre-school children.
- 5 To encourage development of new skills for parents and children.
- 6 To encourage mutual support amongst the families.
- 7 To improve parenting skills.
- 8 To enable parents and children to maintain a nutritious diet.

Activities and strategy

In general, the aims of The Family Haven are addressed by providing a day centre at 31 Spa Road, Gloucester. The centre is open from 9.30 am to 4.00 pm Monday to Friday for parents and their children, as well as children with particular needs. The day centre provides cooked midday meals, washing and laundry facilities, a crèche, nursery and play area, rest facilities and basic welfare advice.

Each of the specific aims is addressed by a series of specific activities, designed to bring out the desired result. Targets are then set by the management in respect of each activity and are approved by the Trustees.

4. ACHIEVEMENT AND PERFORMANCE

The following is a summary of key activities undertaken:

	2017-18	2016-17
Individual families benefitted	62	71
Number of visits by parents	2,679	2,908
Number of visits by children	2,979	3,513
Respite and crèche sessions	1,365	1,714
One to one sessions with children with additional needs	1,840	2,587
Meals provided	3,810	4,526
Active listening/advice sessions	258	215
Day trips	142	177
Parenting/adult development class attendees	449	624
Healthy eating sessions	61	80

Another successful year despite a slight fall in the overall turnstile figures. This was due to the lack of attendance on Mondays since we started to close in the afternoons to allow the nursery staff to do their paperwork. The recruitment of a new part-time nursery nurse has enabled us to revert to five full days a week opening. Most of the service provision has remained similar to the previous year, with the exception of 1:1 work, adult lunches, healthy eating sessions and in house personal development, that have all increased.

Some of our other achievements over the year were as follows: -

- 7 families secured more suitable accommodation
- 22 parents were able to take up part time employment
- 20 parents undertook training.
- Out of the 19 families with social service involvement, 7 cases were closed and only one child was taken into 'care'
- We registered to use WEMWBS (Warwick-Edinburgh Mental Wellbeing Scale) to measure the impact of our work on parental mental wellbeing. We have completed the questionnaires with 12 of our parents so far, firstly answering the questions on how they felt when they first attended TFH and secondly on how they feel now. All have made progress. Three clients progressed by three levels, five by two levels and four by one level.
- We started a new outreach project with a fledgling support group in Hempsted. The group had been started due to concerns from Children's services about vulnerable families presenting at the local school. The group is in its infancy and the people running it welcome our experience. Our Outreach Family Support worker attends weekly to talk with parents, listen to their problems, advise them on child issues and sign posts to other agencies as required.

5. FINANCIAL REVIEW

General

The Charity had a surplus for the year enabling it to maintain the financial security of a strong reserve which is compliant with the Charity's Reserves Policy' target. There is a continued need to control any increase in provision of services against long term funding.

Funding

A previously lost, regular major grant was replaced and the restricted income also benefited from a short term large grant. These and the other trusts nearly doubled the restricted income. Even so, this and the normal unrestricted income would not have covered the costs for the year had it not been for a significant legacy for which we are very grateful. This enabled The Family Haven to achieve a surplus and restore the free reserves.

Expenditure

Expenditure has been constrained despite unavoidable cost increases, caused by general cost increases, regulatory requirements and demand on the Charity's services. The Trustees are aware of the importance of containing expenses and monitor costs in the context of the increased demands on The Family Haven's services and the importance of ensuring a high quality standard.

Reserves Policy

It is the policy of the charity that unrestricted free reserves should be maintained at a level equivalent to at least six months' otherwise unfunded expenditure with the objective that The Family Haven is able to continue with its activities for the duration of any temporary fall in funding. Current levels of reserves are satisfactory.

6. FUTURE PLANS

The Charity will continue to operate in the way it has done for many years while seeking to take advantage of any opportunities that arise to enhance the services provided to clients. Five full days a week opening has been restored and this will be continued into the foreseeable future. It will be necessary to carry out certain works to enhance the energy efficiency rating of the building.

We raise funds from public donations, trusts, institutions and a programme of events that will take place throughout the year. Such events provide a vital source of income as well as raising our profile both for potential supporters and for those who may need to access our services. We are continually seeking new sources of funding so we can continue our vital work.

7. STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees (who are also directors of The Family Haven for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company, and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Trustees

John Price
Chair
23 May 2018

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE FAMILY HAVEN**

I report on the accounts of The Family Haven ('the Company') for the year ended 31 March 2018 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes.

Responsibilities and basis of the report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination;
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

AW Imrie FCCA
Woodmancote
Gloucestershire

23 May 2018

THE FAMILY HAVEN

STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating an income and expenditure account)

YEAR ENDED 31 MARCH 2018

	Notes	2018			2017		
		Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
Income from:							
Donations and legacies	3	101,526	123,430	224,956	83,788	66,486	150,274
Charitable activities	4	22,871	-	22,871	26,732	-	26,732
Investments		3	-	3	-	-	-
Other		1,950	-	1,950	1,750	-	1,750
Total		126,350	123,430	249,780	112,270	66,486	178,756
Expenditure on:							
Raising funds	7, 13	16,222	-	16,222	15,580	-	15,580
Charitable activities	7, 13	83,003	118,299	201,302	137,204	63,628	200,832
Total		99,225	118,299	217,524	152,784	63,628	216,412
Net income (expenditure)		27,125	5,131	32,256	(40,514)	2,858	(37,656)
Transfers between funds	8, 13	1,070	(1,070)	-	5,856	(5,856)	-
Net movement in funds		28,195	4,061	32,256	(34,658)	(2,998)	(37,656)
Reconciliation of funds:							
Funds brought forward		284,099	11,186	295,285	318,757	14,184	332,941
Funds carried forward		312,294	15,247	327,541	284,099	11,186	295,285

THE FAMILY HAVEN (company number 4247872)

BALANCE SHEET AS AT 31 MARCH 2018

	Notes	2018		2017	
		£	£	£	£
Fixed assets					
Tangible assets	10		171,489		176,561
Current assets					
Prepayments		1,444		1,776	
Cash at bank and in hand		<u>157,744</u>		<u>119,327</u>	
		159,188		121,103	
Creditors: amounts falling due within one year	11	<u>(3,136)</u>		<u>(2,379)</u>	
Net current assets			156,052		118,724
Net assets	12		<u>327,541</u>		<u>295,285</u>
Represented by:					
Accumulated funds:					
Unrestricted funds					
General fund	13		140,805		107,538
Designated fund	13		<u>171,489</u>		<u>176,561</u>
			312,294		284,099
			-		
Restricted funds	13		15,247		11,186
			<u>-</u>		<u>-</u>
			<u>327,541</u>		<u>295,285</u>

For the year ended 31 March 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These accounts were approved by the trustees on 23 May 2017 and are signed on their behalf by:

Gerald Holyhead Trustee

THE FAMILY HAVEN

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2018

1 Company information

The company is limited by guarantee, registered in England and Wales; it is also a registered charity whose activities are intended to be for the public benefit.

2 Accounting Policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), as amended by Update Bulletin 1 published in February 2016 and in accordance with company law.

Going concern

After making enquiries, the directors are not aware of any material uncertainties that cast doubt on going concern and they have a reasonable expectation that the Company will be able to continue its activities for the foreseeable future, and at least twelve months from the date of approval of these accounts. Accordingly, they have continued to adopt the going concern basis in the financial statements.

Income

Donations and gifts are recognised as income when received except where any restrictions on expenditure demand that a proportion be carried forward as deferred income. The donations under Gift Aid are recognised when receivable. The associated income tax recovery is recognised when the recovery is receivable. Grants are recognised as income when they are received provided conditions for receipt have been complied with, unless they relate to a specified future period, which has not commenced at the year end, in which case they are deferred. Interest is recognised as income when receivable. No monetary value is ascribed to donations of general volunteer time.

Expenditure

Resources expended are recognised on an accruals basis. They are allocated to activities based on actual usage. Staff support costs are all allocated to the appropriate activity based on the relative amount of time spent on such activities. Premises and other costs are allocated based on salary costs.

Costs of activities in furtherance of the charity's objects comprise those costs incurred by the charity as a result of the delivery of its service. Costs of generating funds comprise the costs associated with attracting voluntary income. Governance costs comprise those costs incurred by the charity in meeting its constitutional and statutory requirements.

The regular cost of providing retirement pensions and related benefits is charged to the profit and loss account over the period of the employees service lives on the basis of a constant percentage of earnings. Any difference between the amount charged to the profit and loss account, and amount paid to the scheme is shown as an asset or liability in the

Fixed assets and depreciation

Tangible fixed assets are included in the balance sheet at cost less depreciation.

Depreciation is calculated so that the cost of tangible fixed assets less their residual value are written off over their estimated useful lives at the following rates:

Freehold property	2% straight line
Equipment	25% written down value
No depreciation is provided on freehold land	

THE FAMILY HAVEN

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2018 (continued)

Funds

Restricted funds represent the funds specifically earmarked for the charity's property and other projects, specified by the donor. Designated funds are unrestricted funds earmarked by the trustees for a particular purpose. Unrestricted funds are funds which can be utilised at the discretion of the trustees.

3 Voluntary income

	2018 £	2017 £
Restricted funds:		
<u><i>Building repairs, development and equipment</i></u>		
The Summerfield Charitable Trust	12,000	-
Brunswick Baptist Church	360	-
Allchurches Trust Ltd	500	-
County of Gloucestershire (GCF Freemasons Fund)	360	-
Rotary Club of Gloucester	350	450
The Langtree Trust	-	300
Zurich Community Trust	-	2,966
Gloucestershire Community Foundation	-	1,116
The Morrisons Foundation	-	3,000
The Rowlands Trust	-	1,000
The Hon. Company of Glos Charitable Trust	-	500
Gloucestershire Masonic Charity Action	-	1,440
The Gloucestershire Environmental Trust	-	1,000
<u><i>Nursery</i></u>		
Peter Lang Children's Trust	32,374	30,634
BBC Children in Need	29,368	-
Global Charity	30,700	-
Jack Lane Charitable Trust	1,000	-
The Felicity Wilde Charitable Trust (Zedra Trust)	1,000	-
Fluck Convalescent Fund	600	-
Gyde Charity	-	5,000
<u><i>Outreach</i></u>		
Church Welfare Association	-	3,000
Gloucester City Council	-	6,080
<u><i>Parenting and client development</i></u>		
Gloucestershire Community Foundation	-	10,000
Barnwood House Trust	500	-
Harrison Clark Rickerbys Charitable Trust	500	-
Big Lottery Fund	6,824	-
<u><i>Healthy eating</i></u>		
Co op Community Fund	1,994	-
County of Gloucestershire (Gloucester Community Foundation)	5,000	-
	<u>123,430</u>	<u>66,486</u>
General fund:		
Donations from individuals	9,692	10,414
Legacies	36,697	2,898
Grants from other trusts	35,246	49,800
Grants from companies	5,126	8,947
Income from events	2,775	6,951
Grants from other organisations	11,990	4,778
	<u>101,526</u>	<u>83,788</u>
	<u>224,956</u>	<u>150,274</u>

THE FAMILY HAVEN

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2018 (continued)

4 Income from charitable activities

	2018	2,017
	£	£
Fees from clients for use of day centre	7,489	9,200
Fees from Local Authorities for nursery	15,382	17,532
	<u>22,871</u>	<u>26,732</u>

5 Resources expended

Resources expended includes:	2018	2,017
	£	£
Depreciation	11,401	14,042
Trustees' remuneration	-	-
Trustees' expenses	-	-
Key management employees	44,277	48,043
Independent examiner's fees	<u>-</u>	<u>-</u>

6 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

THE FAMILY HAVEN

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2018 (continued)

7 Total resources expended

These are allocated between activities as follows:

	2018									2017
	Nursery	Parenting and client development	Outreach	One-to-one sessions with children	Respite	Nutrition	Fundraising	Support	Total	Total
	£	£	£	£	£	£	£	£	£	£
Costs directly allocated to activities:										
Staff costs	43,970	31,242	6,151	16,796	16,474	9,553	12,554	28,391	165,131	167,629
Premises	9,795	6,961	1,368	3,741	3,671	2,130	2,796	6,324	36,786	31,170
Other	3,053	2,169	426	1,166	1,144	4,808	872	1,969	15,607	17,613
Support, costs re-allocated to activities:	12,989	9,229	1,817	4,961	4,866	2,822	-	(36,684)	-	-
Total costs	69,807	49,601	9,762	26,664	26,155	19,313	16,222	-	217,524	216,412

Basis of allocation:

Staff costs are allocated between charitable activities according to time spent on the activity in question

Support costs are allocated between charitable activities on the basis of salary cost

THE FAMILY HAVEN

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2018 (continued)

8 Gross transfers between funds

The transfer of funds between restricted and unrestricted funds is the transfer of value of tangible fixed assets, acquired during the year, from restricted to the designated fixed asset fund.

9 Staff and volunteers

The average numbers of people employed by the charity during the year were:

	2018 Number	2017 Number
Fundraising	1	1
Provision of client care	11	10
	<u>12</u>	<u>11</u>
	2018 £	2018 £
Staff costs for the above persons:		
Wages and salaries	154,154	156,250
Pension contributions	4,614	4,651
Social Security costs	6,363	6,728
	<u>165,131</u>	<u>167,629</u>

No employee received benefits of more than £60,000

The two key management employees received total benefits of £24,978 and £19,299

The charity runs a pension scheme for the benefit of its employees. The assets of the scheme are held separately from the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund.

The charity uses volunteers, mostly to assist with the work in the nursery but occasionally to assist with other tasks, complimenting the role of paid employees. The contribution of such individuals is greatly appreciated; however, it is not considered practical to place a value on such services so the donation of the time of such volunteers is not included as income in the accounts.

The charity would not employ additional staff if volunteers were not available.

THE FAMILY HAVEN

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2018 (continued)

10 Tangible fixed assets

	Freehold land and buildings £	Equipment £	Total £
<u>Cost</u>			
As at 1 April 2017	225,247	94,978	320,225
Additions	-	6,329	6,329
As at 31 March 2018	<u>225,247</u>	<u>101,307</u>	<u>326,554</u>
<u>Depreciation</u>			
As at 1 April 2017	75,499	68,165	143,664
Provided in year	3,115	8,286	11,401
As at 31 March 2018	<u>78,614</u>	<u>76,451</u>	<u>155,065</u>
<u>Net book value</u>			
As at 31 March 2018	<u>146,633</u>	<u>24,856</u>	<u>171,489</u>
			-
As at 31 March 2017	<u>149,748</u>	<u>26,813</u>	<u>176,561</u>

All fixed assets above are used in direct furtherance of the Charity's objectives.

11 Creditors: amounts falling due within one year

	2018 £	2016 £
Deferred income	-	-
Accruals	3,136	2,379
	<u>3,136</u>	<u>2,379</u>

12 Analysis of net assets between funds

	General £	Designated £	Restricted £	Total £
Tangible fixed assets	-	171,489	-	171,489
Current assets	143,941	-	15,247	159,188
Current liabilities	(3,136)	-	-	(3,136)
As at 31 March 2018	<u>140,805</u>	<u>171,489</u>	<u>15,247</u>	<u>327,541</u>

THE FAMILY HAVEN

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2018 (continued)

13 Movement in funds

	As at 1 April 2017	Incoming resources	Outgoing resources	Transfers	As at 31 March 2018
	£	£	£	£	£
<u>Restricted funds</u>					
<i><u>Building repairs, development and equipment</u></i>					
The Summerfield Charitable Trust	-	12,000	(12,000)	-	-
Rotary Club of Gloucester	-	350	-	(350)	-
Brunswick Baptist Church	-	360	-	(360)	-
Allchurches Trust Ltd	-	500	(500)	-	-
GCF Freemasons Fund	-	360	-	(360)	-
<i><u>Nursery</u></i>					
Peter Lang Children's Trust	2,562	32,374	(29,450)	-	5,486
Gyde Charity	4,167	-	(4,167)	-	-
Global Charity	-	30,700	(30,700)	-	-
BBC Children in Need	-	29,368	(26,431)	-	2,937
Jack Lane Charitable Trust	-	1,000	(1,000)	-	-
The Felicity Wilde Charitable Trust	-	1,000	(1,000)	-	-
Fluck Convalescent Fund	-	600	(600)	-	-
<i><u>Outreach</u></i>					
Church Welfare Association	2,250	-	(2,250)	-	-
Gloucester City Council	2,207	-	(2,207)	-	-
<i><u>Parenting and client development</u></i>					
Barnwood House Trust	-	500	(500)	-	-
Harrison Clark Rickerbys Charitable Trust	-	500	(500)	-	-
Big Lottery Fund	-	6,824	-	-	6,824
<i><u>Healthy eating</u></i>					
Co op Community Fund	-	1,994	(1,994)	-	-
Gloucester Community Foundation	-	5,000	(5,000)	-	-
	11,186	123,430	(118,299)	(1,070)	15,247
<u>Unrestricted funds</u>					
Designated fund - fixed assets	176,561	-	(11,401)	6,329	171,489
General fund	107,538	126,350	(87,824)	(5,259)	140,805
<u>Total funds</u>	295,285	249,780	(217,524)	-	327,541